

Floor Facilities Guide

Main Building

5F	Old & Rare Collection	◆ Old&Rare books, genealogies, etc. * Copy/Genealogy Materials : Available for same-day use * Original Old Materials : Available for use after requesting three days in advance of visit	☎ 02-590-0678
	Information Center on North Korea	◆ North Korean publications and materials related to reunification and North Korea * For copying special materials and borrowing, a materials usage request form must be completed	☎ 02-730-6658
4F	General Reading Room	◆ Open Stacks : Domestic monographs in humanities, social sciences, and natural sciences collected within the past 2 years ◆ Closed Stacks : Received and returned at the loan desk after requesting ◆ Reference Services : Guidance on materials and library usage ◆ Late Night Library Operation(Wednesday, 18:00-21:00)	☎ 02-590-0601 (Closed Stacks) ☎ 02-590-0602 (Open Stacks) ☎ 02-590-0586 (Reference Services)
	Photocopy-Print out	◆ Printing and photocopying services provided	☎ 02-3456-6124
3F	Serials Room	◆ Open Stacks : Periodicals(journals, academic journals, newspapers, etc.) * Weekly(last three months), monthly(last two years), major dailies(last ten days) ◆ Closed Stacks : Received and returned at the loan desk after requesting ◆ Reference Services : Guidance on materials and library usage	☎ 02-590-0587
	Research Information Services	◆ Research Information Services Program: Providing access to national research projects, monographs, journal articles, research data surveys, doctoral dissertations, overseas researchers, post-doctoral researchers, research professors * Services are provided exclusively to pre-approved researchers(Issuance of researcher access card and attendance at researcher orientation are mandatory)	☎ 02-590-0600
2F	Literature Room	◆ Open Stacks : Literary materials collected within the past two years, research materials related to literature ◆ Closed Stacks : Received and returned at the loan desk after requesting	☎ 02-590-0595
	Cultural Space		☎ 02-590-0583
1F	Accessible Room for the Disabled	◆ Electronic Braille Books, Sign Language Video Books, etc. ◆ Rental of Assistive Devices for Persons with Disabilities, Programs, etc.	☎ 02-3483-8886~7 (disabled) ☎ 02-1644-6044 (non-disabled)
	Library card issuing room, Rocker Room, ibrary card issuing room, Open Venue' Expreience Area, Exhibition Hall		☎ 02-590-0708 (Library card issuing room)

Amenities



Restaurant

Librarian Training Institute 1st floor  
Mon-Sun 11:30~14:00



Cafe

Main Building 1st floor  
Mon-Fri 8:00~18:00 / Sat-Sun 9:00~17:00  
Stair of Knowledge  
Mon-Fri 08:00~20:00 / Sat-Sun 09:00~20:00



Convenience store

Librarian Training Institute 1st floor  
Mon-Sun 08:00~19:00  
\*Extended hours every Wednesday  
08:00~22:00

Digital Library

B1	Path of Knowledge' Experience Area			☎ 02-3456-6169
B2	Digital Resource and Reading Space	Computer Lab	◆ Internet Information Retrieval, Access to Various Digital Resources, Document Editing, Printing (Maximum of 3 hours per session, with the option to extend in increments of 2 hours)	☎ 02-590-6216
		Library Digitized Resources	◆ Access to Subscribed Academic Research and Cultural Arts Databases, Original Texts Developed by National Library of Korea(Maximum of 3 hours per session, with the option to extend in increments of 2 hours)	
		Multimedia Area	◆ Access to Various Multimedia Content such as Movies, Music, and Documents (Maximum of 3 hours per session, with the option to extend in increments of 2 hours)	
		Laptop Zone	◆ Access to Internet Information Retrieval, Various Digital Resource Access, Document Editing, and Printing using Personal Devices *Both wired and wireless internet available (Maximum of 9 hours per session)	
	Seminar Room	◆ Group Meetings and Conferences ◆ Space Details : Seminar Rooms 1~3(3~13persons) Seminar Rooms 4(3~15persons) *Support for Multimedia Content Usage (Maximum of 4 hours per session, contact staff for extension)	☎ 02-590-6201	
	Media Production Space	◆ Production of Multimedia Content such as Video and Audio ◆ Space Details : Studios 1~6(Individual 1~2persons) Studios 7~8(Group, 2~10persons) Studios 9(Group, 2~5persons) Studios 10(Specialized in Audio, 1~10persons) (Maximum of 4 hours per session, contact staff for extension)		
	Media Editing Lab	◆ Editing of Multimedia Content such as Video and Audio ◆ Supported Software : Premiere Pro CC, After Effects CC, Final Cut Pro X, Photoshop CC, Illustrator CC, InDesign CC, etc. (Maximum of 3 hours per session, with the option to extend in increments of 2 hours)		
Small Auditorium, Media Conference room				☎ 02-590-6201
B3	Library card issuing room, Rocker Room, Shilgam Seojae(Immersive Library), Memory Museum, Conference room			☎ 02-590-6258 (Library card issuing room) ☎ 02-3456-6169 (Shilgam Seojae) ☎ 02-590-0782 (Memory Museum)

The National Library of Korea

opened in 1945, is the national representative library of the Republic of Korea, serving as the treasury of the nation's knowledge and information. It offers a cultural space open to the public and provides knowledge and information services to the citizens.



National Library of Korea



Guide to Library Service



# Visiting Information



201, Banpo-daero, Seocho-gu, Seoul, 06579, Republic of Korea

## Operating Hours

09:00 to 18:00(Wednesdays: 09:00 to 21:00)

## Closed on

Every second and fourth Monday of the month, excluding Sundays and public holidays of government offices

## Users

Individuals aged 16 and above

\* individuals under 16(excluding elementary school students) may enter the library for research purposes after filling out a "Underage Special Request Form to gain entrance"

## Inquiries

Main Line 02-590-0500 / Website [www.nl.go.kr](http://www.nl.go.kr)

## Parking Information:

Operating Hours : 08:00-19:00(Wednesdays until 21:00)

Parking Fees : Free for the first 30 minutes once a day  
500 won for each additional 15 minutes after 30 minutes(Maximum daily fee of 10,000 won)

# Procedures for use



## Membership Registration

Visit the National Library of Korea website ([www.nl.go.kr](http://www.nl.go.kr)) and sign up for membership



## Issuance of Library Card

- ◆ (Regular/Daily Library Card) Bring your ID to the Library Card Issuance Office and get your library card
- ◆ (Mobile Library Card) Access the library's mobile website or app and log in



## Storage of Belongings

- ◆ Items for Storage : Personal belongings excluding items like laptops and writing instruments
- ◆ Storage Method : Log in at the belongings storage room(Choose between ①scanning the card or ②logging in with your unified membership account) → Select a storage locker number → Store your belongings



## Entrance

- ◆ Scan your library card at the entrance gate for entry

\* To utilize the digital library services, it is necessary to reserve a seat or space in advance via the 'Digital Library Reservation System([nl.go.kr/dl\\_reservation](http://nl.go.kr/dl_reservation))' before entering

### - Advance Reservation

Available from 7 days prior to the visit

### - Same-day Reservation

- Multimedia Area, Seminar Room, and Studios → Available from 00:00 to 5:00 PM
- Computer Lab, Library Digitized Resources, Laptop Zone, and Media Editing Lab → Available from 00:00 to 5:50 PM on the day of the visit



## Outing and Conclusion of Use

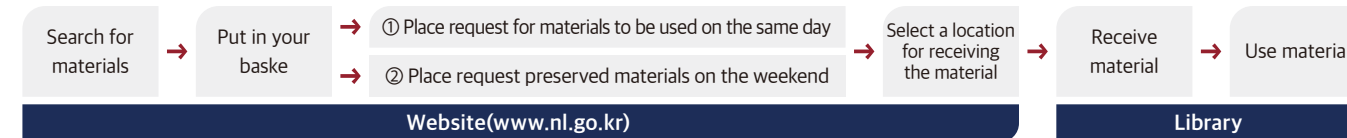
- ◆ (During Absence) Scan library card at the outing processing terminal → Scan library card at the exit gate
- ◆ (Upon Conclusion of Use) Insert the one-day library card at the exit gate or Scan of the regular/mobile library card

# Using the library materials

## How to Access Materials in Closed Stacks

### Books

- ◆ Request : Access the website([www.nl.go.kr](http://www.nl.go.kr)) / 0-17:00 on the day of visit  
\* Request time for preserved Closed Stack Materials on Weekends : on Friday before the visit, from 0:00 to 17:00
- ◆ How to use : On the day of visit(10:00~18:00), receive it from the library material borrow & return desk(3rd and 4th floor) and read in the library



### Multimedia materials

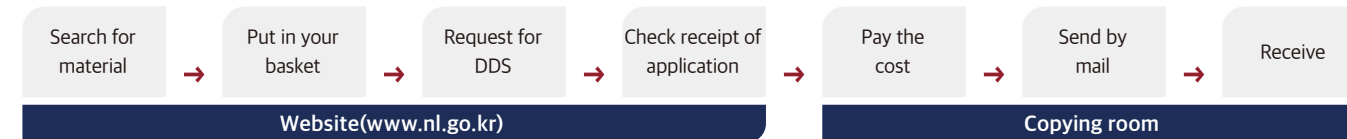
- ◆ Request : Digital library reservation system([nl.go.kr/dl\\_reservation](http://nl.go.kr/dl_reservation)) / 0:00 7 days before visiting~17:00 on the day of visit
- ◆ How to use : On the day of visit(9:00~18:00), receive it from the Multimedia Area(2nd basement floor) and use in the library



## The procedure for accessing library materials outside the library

### Document Delivery Service

- ◆ The service that sends requested material copies to users by mail
- ◆ How to request



- ◆ Inquiries : 02-590-6295(request) / 02-3456-6124(cost payment, mail service)

### National Interlibrary Loan Service(Chaekbada)

- ◆ Joint-use of materials provided in cooperation with domestic libraries and related organizations
- ◆ How to request : Access the public library support system website ([books.nl.go.kr](http://books.nl.go.kr)) → Chaekbada service
- ◆ Inquiries : 02-590-0570, 573

### International Interlibrary Loan Service

- ◆ Document Delivery Service provided in cooperation with foreign libraries and information service organizations
- ◆ How to request : Access the website(<https://nl.go.kr/EN>) → Services → Cooperative Activities → International Cooperation → International Interlibrary Loan
- ◆ Inquiries : 02-590-0586

### Ask a Librarian Service

- ◆ A collaborative online knowledge information service with libraries in Korea
- ◆ How to ask : Access the website([www.nl.go.kr](http://www.nl.go.kr)) → Apply & participate → Ask a librarian → Ask a question
- ◆ Inquiries : 02-590-0584

# Guided Library tour



## Facility Tour

- ◆ Visiting the main building and digital library facilities of the National Library of Korea

## How to Apply

access the website([www.nl.go.kr/EN](http://www.nl.go.kr/EN))  
→ Using the Library → Library Tours → Guided Library Tours

Inquiry 02-590-6326



## K-culture with explanation

- ◆ Experience and view library-specialized contents of the Immersive Experience Area (Immersive Library, Path of Knowledge, Open Venue) with explanation on the exhibition

## How to Apply

access the website([www.nl.go.kr](http://www.nl.go.kr))  
→ apply and participate → education/cultural programs → K culture with explanations

Inquiry 02-3456-6169

